



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

February 19, 2020, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three (3) minutes and may be subject to change as directed by the Mayor.
No agenda item may be taken after 11:00 p.m., unless determined necessary by the City Council.*

*South Pasadena City Council Statement of Civility
As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

CALL TO ORDER: Mayor Robert S. Joe.

ROLL CALL: Councilmembers Michael A. Cacciotti, Marina Khubesrian, M.D, and Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Diana Mahmud

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

2. Presentation by the Pasadena Humane Society on Available Animal Adoptions

3. Merchant Minute – Handle

4. 2019 Ultimate Champion for West Nile Virus Prevention Challenge

5. Introduction of Police Officer Kristina Roppo

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

6. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

9. Approval of Prepaid Warrants in the Amount of \$215,697.38. General City Warrants in the Amount of \$2,860,514.88. Wire Transfers in the Amount of \$5,000,000.00.

Recommendation

It is recommended that the City Council approve the Warrants as presented.

10. Receive and File the Second Quarter Fiscal Year 2019-20 Capital Improvement Plan Project Updates

Recommendation

It is recommended that the City Council receive and file the second quarter Fiscal Year 2019-20 Capital Improvement Plan (CIP) Project updates.

11. Award Contract to Phoenix Motorcars, LLC, in the amount of \$163,101 for the Purchase of a 2019 E450 Plug-in Vehicle for the Dial-A-Ride ProgramRecommendation

It is recommended that the City Council authorize staff a sole source purchase of a 2019 E450 Plug-in Vehicle (PEV) from Phoenix Motorcars, LLC and execute all related documents at a total cost \$163,101.

12. Award of Contract to Wondries Fleet Group for a Purchase of a Replacement 2020 Ford Utility Hybrid Police Interceptor Administrative Vehicle and the Installation of New Emergency Equipment in the Amount of \$52,305.Recommendation

It is recommended that the City Council:

1. Award a contract to Wondries Fleet Group under the Cooperative Purchase Provisions of Sourcewell (formerly known as NJPA) master vehicle contract, #120716-NAF, for the purchase of a new 2020 Ford Utility Hybrid Police Interceptor administrative vehicle in the amount of \$40,716.
2. Award a contract to Black and White Emergency Vehicles in the amount of \$2,247, for the purchase and installation of emergency equipment.
3. Award a contract to Foothill Communication in the amount of \$9,342 for the purchase of a Motorola police radio.

13. Authorize the First Amendments to the Professional Services Agreements with 1) W.G. Zimmerman Engineering, Inc. for Part Time Capital Improvement Project Support Services in an Amount Not-to Exceed \$29,040 for a Total Not-To-Exceed Amount of \$53,790 and 2) Interwest Consulting Group for Part Time Plan Check and Capital Improvement Project Support Services in an Amount Not-to-Exceed \$33,600 for a Total Not-To-Exceed Amount of \$58,100Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to execute the first amendment to the Professional Services Agreement (PSA) with W.G. Zimmerman Engineering, Inc. (Zimmerman), in an additional amount of \$29,040 for the Consultant to provide part time public works and capital improvement plan project support services, and
2. Authorize the City Manager to execute the first amendment to the PSA with Interwest Consulting Group (Interwest), in an additional amount of \$33,600 for the Consultant to provide part time plan check and public works and capital improvement plan project support services.

14. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Bushnell Avenue and Diamond Avenue Street Improvement Project and Authorization to Release Retention Payment to Sequel Contractors, Inc. in the Amount of \$47,204.45

Recommendation

It is recommended that the City Council:

1. Accept the Bushnell Avenue and Diamond Avenue Street Improvement Project (Project) as complete;
2. Authorize the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorize release of retention payment to Sequel Contractors, Inc. (Contractor), in the amount of \$47,204.45.

15. Second Reading and Adoption of Two Ordinances: 1) Restructure and Rename the Freeway and Transportation Commission to Create the Mobility and Transportation Infrastructure Commission with Updated Responsibilities; and 2) Restructure the Public Works Commission with Updated Roles and Responsibilities

Recommendation

- 1) Read by title only for second reading, waiving further reading, and adopt an Ordinance to repeal Article IVD (Freeway and Transportation Commission) of Chapter 2 “Administration” of the South Pasadena Municipal Code (SPMC) and add a new Article IVD (Mobility and Transportation Infrastructure Commission) to SPMC Chapter 2 to restructure and rename the Freeway and Transportation Commission (FTC) to create the Mobility and Transportation Infrastructure Commission (MTIC) with updated roles and responsibilities to focus on mobility policy and transportation infrastructure; and
- 2) Read by title only for second reading, waiving further reading, and adopt an Ordinance to repeal Article IVK (Public Works Commission) of SPMC Chapter 2 “Administration” and add a new Article IVK (Public Works Commission) to restructure the Public Works Commission (PWC) with updated roles and responsibilities to focus on non-transportation infrastructure including water, sewer, stormwater, buildings, and City facilities.

ACTION/DISCUSSION

16. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Hazardous Vegetation

Recommendation

It is recommended that the City Council, after holding a Public Hearing and receiving public testimony and hearing any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7640, adopt by motion an order directing the abatement of hazardous vegetation.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

March 4, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 18, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.
April 1, 2020	Regular City Council Meeting	Council Chamber	Cancelled
April 15, 2020	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

2/13/2020

Date

/s/

Maria E. Ayala
Chief City Clerk